

HIGH COURT OF DELHI AT NEW DELHI

No. 3630 /G-12/Genl.II/DHC

Dated: 6/12/21

From

The Registrar General,
Delhi High Court,
New Delhi.

To

The General Manager,
Sandhyashi Neuro Panchkarma
(A Unit of Sandya Pharma and Research Unit),
BF-45, Near Canara Bank,
Shalimar Bagh,
Delhi-110088.

Sub:- **Cashless treatment/investigation of the officer/officials of this Court and their dependent family members.**

Sir/Madam,

I am directed to refer to your letter dated nil conveying your willingness, on the subject above and to inform you that the following guidelines should be observed by your HCO while providing OPD/IPD medical facilities to officers/officials of this Court and their dependent family members:-

1. Employees of High Court of Delhi holding valid CGHS cards as well as CS(MA) permission letter, where no permission is required for conducting medical Treatment/Tests/investigation, the same may be conducted in respect of High Court employees and their dependant family members on the basis of CGHS card/CS(MA) letter of the patient and the Identity Card of employee of the High Court of Delhi, on credit/cashless basis, on production of valid Government Specialist/CMO-Incharge prescription, as per CGHS/CS(MA) Rules.
2. The Medical prescription Issued by a CGHS Medical Officer/Government Specialist prescribing diagnostic tests/investigations shall be treated as **valid for a single use within a period of one month from the date of prescription unless specifically provided otherwise by the Govt. Specialist in the prescription**, about the date or period after which the prescribed tests are to be conducted for a routine check up or follow up treatment. The Medical prescription would require revalidation or issue of a fresh prescription from the prescribing CGHS doctor/Government Specialist for getting the prescribed tests done after expiry of the validity period of one month the case may be.
3. In view of the O.M. dated 09.11.2017, 15.01.2018 and 18.07.2018 issued by the Ministry of Health & Family Welfare, Government of India, there is no requirement for seeking permission letters from the employees of this Court who have approached the hospital for availing cashless treatment and after providing them relevant treatment, the said hospital may raise bills in the name of Registrar General, Delhi High Court for payment along with copies of CGHS card, Identity Card of employee, Irrespective of Indoor Patient Department (IPD) or Outdoor Patient Department (OPD) treatment;
4. The hospital shall submit the emergency certificate (if any), Discharge Summary (if any), bills, diagnostic reports, self attested copies of CGHS card/CS(MA) letter and prescription issued by Govt. specialist, as the case may

5. In case of emergency admission of the officers/officials of the High Court of Delhi and their dependant family members hospital will not refuse admission or demand an advance payment from employees of High Court of Delhi. In such cases, the hospital will provide credit facilities to the patient on production of CGHS card/CS(MA) letter and Identity card of High Court of Delhi. The hospital will issue emergency certificate in respect of the patient admitted and on the basis of same, High Court of Delhi will issue authorization letter/Certificate in this regard.
6. The Officers/Officials of the High Court of Delhi and their dependent family members who are admitted/hospitalized while taking regular treatment, the hospital will provide credit/cashless facility to them after obtaining copy of prescription issued by the Govt. Specialist; self attested copies of CGHS card/CS(MA) letter and Identity Card of the employee of the High Court. As such, there is no requirement of authorization letter from the High Court of Delhi. The hospital shall send the bills to the Registrar General, Delhi High Court alongwith other documents as given in Para 4 above, for reimbursement.
7. The hospital is required to follow the terms and conditions of Memorandum of Understanding (MOU) signed with CGHS and provide the services as per CGHS approved rates/packages and guidelines notified from time to time.
8. The hospital shall obtain written consent from the Officers/Officials of High Court of Delhi, to pay extra cost of implants, stents and devices for which the CGHS has prescribed rates ceiling for reimbursement.
9. The hospitals/diagnostic centres shall also follow all the guidelines issued by the Government of India, from time to time, in this regard.
10. All or any dispute(s)/claim(s) arising out of this arrangement may be settled by means of resolution meetings or clarification/opinion of CGHS, Ministry of Health & Family Welfare, Government of India.

I am, therefore, directed to request you to commence, with immediate effect, providing medical facilities both OPD/IPD as per CGHS/CS(MA) Rules to the officers and officials of this Court and their dependent family members on credit basis and raise the bills in respect thereof to the Registrar General, High Court of Delhi for payment on principal to principal basis.

Thanking You.

Yours faithfully


(Mukesh Kumar)
Deputy Registrar(Genl.-Admn.-II)
For Registrar General

For any query please feel free to contact :

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